

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
CAMERON COUNTY DRAINAGE DISTRICT NO. 5  
August 22, 2023**

The meeting was convened at 9:30 A.M. on August 22, 2023, in accordance with the notice posted at the offices of the District at 221 E. Filmore, Harlingen, Texas.

Present at the meeting were Directors Steve Jennings, Jerome Wade, and Nicholas Consiglio. Others in attendance were Engineer Jack L. Brown, Attorney Buddy R. Dossett, General Manager Rolando Vela, Assistant General Manager Veronica Larraga and Eloy Macias. Also in attendance was Alan Moore, Eric Scheibe, Dustin Moore, Tom McLemore, Anthony Reyna, David Flinn, and Michael Galvan.

- Item 1 Pledge of Allegiance
- Item 2 After discussion, motion was made by Jerome Wade seconded by Nicholas Consiglio and passed, that the **Minutes of the Regular Meeting of August 11, 2023**, be approved.
- Item 3 No one was present to discuss items not on the agenda.
- Item 4 After discussion, the following action was taken on subdivision plats:
  - 4.1 GARRETT ESTATES (15.54 ACRES OF LAND OUT OF BLOCK 36, STUART PLACE SUBDIVISION, SURVEY 298)– Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to approve the preliminary plat.
  - 4.2 TRES CAMINOS SUBDIVISION (19.28 ACRES OF LAND OUT OF BLOCKS 11, 12, 13 & 14, SURVEY 295, STUART PLACE SUBDIVISION) – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to approve the preliminary plat.
  - 4.3 WATSON SUBDIVISION (A 4.75 ACRES OUT OF LOT 56 OF THE STUART PLACE SUBDIVISION, SURVEY 40) – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to approve the preliminary plat.
  - 4.4 VINSON GARDENS (7.59 ACRES OF LAND OUT OF BLOCK 119, HARLINGEN LAND & WATER COMPANY SUBDIVISION) – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to approve the preliminary plat.
- Item 5 Budget and Total Tax Rate
  - 5.1 A Public Hearing was held concerning the proposed tax rate for the tax year 2023. The required notice was published in the Valley Morning Star on Sunday, August 13, 2023, for the required period of time.
  - 5.2 Manager Vela presented the proposed budget for the Construction and Maintenance Fund. After discussion, motion was made by Jerome Wade, seconded by Nicholas Consiglio, and passed, to adopt the budget. The budget adopted is as follows:

CAMERON COUNTY DRAINAGE DISTRICT NO. 5			
PROPOSED BUDGETS			
FOR THE YEAR ENDING SEPTEMBER 30, 2024			
			2023-2024
			CONSTRUCTION & MAINTENANCE FD.
<b>REVENUE:</b>			
Current taxes			3,614,631
Delinquent taxes			66,000
Supplementals			-
Penalty & Interest			44,000
Less: Discounts			(69,000)
Errors & adjustments			(10,310)
Collection expense			(30,783)
<b>TOTAL TAX REVENUE</b>			<b>\$ 3,614,538</b>
Professional services			-
Plat review fees			3,000
Donated ROW & Ditches			
Permit Income			-
Grant Income			
Interest income			150,000
TexPool Transfer			112,553
<b>TOTAL REVENUE</b>			<b>\$ 3,880,091</b>
<b>EXPENDITURES:</b>			
Administrative contract - HID # 1			25,000
Annexation expense			-
Appraisal District fees			44,486
Audit expense			12,500
Board meetings expense			22,080
Capital Outlay: Right of Way			
Drainage Ditch Construction			2,509,602
Contractual Services			12,000
Drainage ditch maintenance			450,000
Election expense			40,000
Environmental compliance			5,000
General engineering			40,000
Health Insurance			51,097
Insurance and bonds			3,500
Legal			6,000
Salaries			244,337
Office employee salary			-
Office expense			11,500
Payroll taxes			19,518
Retirement expense			26,071
Travel and education			10,000
Car Allowance			2,400
Debt Service			200,000
Interlocal Agreement			45,000
Building Renovations			100,000
<b>TOTAL EXPENDITURES</b>			<b>\$ 3,880,091</b>
<b>EXCESS OF REVENUES OVER (UNDER EXPENDITURES)</b>			
			<b>\$ 0</b>
<b>BEGINNING FUND BALANCE</b>			
			<b>6,624,684</b>
<b>ENDING FUND BALANCE</b>			
			<b>\$ 6,624,684</b>

5.3 Manager Vela explained that the rate would be lowered for a total of \$0.13278 per one hundred (\$100) dollar valuation. After discussion, a motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to adopt the following resolution setting the tax rate for the 2023 tax year for the Construction and Maintenance Fund and the Interest and Sinking Fund.

**RESOLUTION ADOPTING  
THE ANNUAL TAX RATE  
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024  
FOR CAMERON COUNTY DRAINAGE DISTRICT NO. 5**

THE STATE OF TEXAS            }

COUNTY OF CAMERON            }

**WHEREAS**, CAMERON COUNTY DRAINAGE DISTRICT NO. 5 is a political subdivision of the State of Texas, and

**WHEREAS**, the Board of Directors of the District has set the fiscal year of the District as being from October 1<sup>st</sup> through September 30<sup>th</sup> of the following year, and

**WHEREAS**, the District is required to set a tax rate each year under Sections 56.241 and 56.242 of the Texas Water Code, and

**WHEREAS**, the District has issued and has outstanding 1994 Unlimited Tax Bonds which require the District to levy a property tax for the Interest and Sinking fund sufficient for the retirement of said bonds, and the payment of interest thereon, and

**THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CAMERON COUNTY DRAINAGE DISTRICT NO. 5, THAT:**

Section 1. The tax rate for the year ending September 30, 2024, is set at a total of Thirteen and two thousand seven hundred eighty three ten thousands (\$.132783) cents.

Section 2. The tax rate for the Construction and Maintenance Fund is set at Twelve and four thousand seven hundred one ten thousands (\$.124701) cents.

Section 3. The tax rate for the Interest and Sinking Fund is set at Eight thousand eighty two ten thousands (\$.008082) cents.

Adopted this the 22<sup>nd</sup> day of August 2023, in regular session of the District.

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Steve Jennings, President

ATTEST:

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Nicholas Consiglio, Vice-President

- Item 6 BUS 77 and UPRR Crossings – Phase I
- 6.1 Manager Vela met with Texas Department of Emergency Management staff; and they informed him that this could be a phased project: Phase I would be design and Phase II would be construction. This would allow the District to start work on design. TDEM has given the District a one year window to provide the Phase I (design) deliverables. Manager Vela instructed Eric Scheibe to begin the design work.

- Item 7 Projects
- 7.1 Combes Relief Project – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to pay the Harlingen Irrigation District up to \$160,000 to construct the 50’ open drain.
  - 7.2 Murphy Diversion Channel – Manager Vela and Engineer Brown met with Daniel Castro to discuss the possible purchase of right of way from him to construct an open drain as part of this diversion channel. He expressed interest in selling the property to the District. He will be securing a realtor to assist him on the price of his acreage.
  - 7.3 Nixon/FM 508 Crossing – Redesign fees came in at \$42,000. No action was taken to pay the fees. Engineer Brown will talk to the engineer to try to reduce the cost of these redesign fees.

- Item 8 License Agreements/Rights of Way/Permits/Interlocal Cooperation Contracts
- 8.1 Palm Valley Drainage Project – Lowest bid came in at 2.9 million dollars, more than double what was budgeted for this project. After discussion, motion was to assist the City of Palm Valley with this drainage project in the amount of \$200,000.

- Item 9 Grants
- 9.1 Emergency Watershed Protection (EWP)/USDA – We are still waiting for the sheet piles to be delivered.
  - 9.2 Flood Infrastructure Fund (FIF)/TWDB – We are still working on the environmental phase. In the meantime, we are working on construction plans.

- Item 10
- 10.1 General Manager – No additional report.
  - 10.2 District Engineer – No additional report.
  - 10.3 District Attorney – No additional report.

- Item 11 Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to approve the following claims that were signed out of meeting:

CONSTRUCTION & MAINTENANCE FUND		
Ck No. 7051	Rolando Vela	\$ 3,296.37
Ck No. 7052	Veronica Larraga	2,061.53
Ck No. 7053	Eloy S. Macias, Jr.	1,747.67
Ck No. 7054	BCBSTX	7,096.80
Ck No. 7055	Ancillary Billing Department	14.20
Ck No. 7056	TWCA	45.00
Ck No. 7057	WM Corporate Services, Inc.	1,015.84
Ck No. 7058	Rolando Vela	663.60
Ck No. 7059	Rolando Vela	200.00
TCDRS (ACH Debit)		3,309.92
Electronic Federal Tax Payment System		<u>4,757.13</u>
TOTAL CONSTRUCTION & MAINTENANCE FUND		<u>\$ 24,608.06</u>

- Item 12 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 11:42 a.m. on August 22, 2023.

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Jerome Wade, Secretary

ATTEST:

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Steve Jennings, President