

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CAMERON COUNTY DRAINAGE DISTRICT NO. 5
September 26, 2023**

The meeting was convened at 9:30 A.M. on September 26, 2023, in accordance with the notice posted at the offices of the District at 221 E. Filmore, Harlingen, Texas.

Present at the meeting were Directors Steve Jennings, Jerome Wade, and Nicholas Consiglio. Others in attendance were Engineer Jack L. Brown, General Manager Rolando Vela, Assistant General Manager Veronica Larraga and Eloy Macias. Also in attendance was Alan Moore, and Scot Arnold.

- Item 1 Pledge of Allegiance

- Item 2 After discussion, motion was made by Jerome Wade seconded by Nicholas Consiglio and passed, that the **Minutes of the Regular Meeting of September 12, 2023**, be approved.

- Item 3 No one was present to discuss items not on the agenda.

- Item 4 After discussion, the following action was taken on subdivision plats:

 No subdivision plats were presented.

- Item 5 Auditing Services
 - 5.1 Motion was made by Nicholas Consiglio, seconded by Jerome Wade and passed to execute the engagement letter from Roberto Lopez, CPA for the 2023 audit.

- Item 6 Drone Mapping
 - 6.1 Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to authorize Manager Vela to engage with 360 Drone Mapping, LLC as needed, after a rain event for drone services.

- Item 7 Grant Administration Services:
 Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to go out for proposals for grant administration services for the FEMA-BUS 77 and UPRR Crossing project.

- Item 8 Projects
 - 8.1 Combes Relief Project – Manager Vela reported that we should begin excavation of the open drain the week of October 16.
 - 8.2 Palm Valley Drainage Project – An attorney that presents Harlingen Country Club is questioning the legality of the proposed ditch that is to go through the golf course.

- Item 9 Grants
- 9.1 Emergency Watershed Protection (EWP)/USDA – Still working setting the sheet pile.
- 9.2 Flood Infrastructure Fund (FIF)/TWDB – 60% to 70% of the environmental phase is complete. In the meantime, we are working on construction plans.

- Item 10 Report
- 10.1 General Manager – Manager Vela reported on the success of having Texas Water Development Board in the Rio Grande Valley and taking them on a field tour of Drainage District #5.
- 10.2 District Engineer – No additional report.
- 10.3 District Attorney – Attorney Dossett was not present.

- Item 11 Motion was made by Steve Jennings, seconded by Jerome Wade and passed, to approve the following claims:

CONSTRUCTION & MAINTENANCE FUND		
Ck No. 7076	Rolando Vela	\$ 3,296.37
Ck No. 7077	Veronica Larraga	2,061.53
Ck No. 7078	Eloy S. Macias, Jr.	1,747.67
Ck No. 7079	BCBSTX	5,677.44
Ck No. 7080	Ancillary Billing Department	14.20
Ck No. 7081	WM Corporate Services, Inc.	2,374.40
Ck No. 7082	Rolando Vela	200.00
Ck No. 7083	Rolando Vela	415.70
TCDRS (ACH Debit)		3,309.92
Electronic Federal Tax Payment System		4,848.92
TOTAL CONSTRUCTION & MAINTENANCE FUND		<u>\$ 23,946.15</u>

- Item 12 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 10:50 a.m. on September 26, 2023.

Jerome Wade, Secretary

ATTEST:

Steve Jennings, President