

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CAMERON COUNTY DRAINAGE DISTRICT NO. 5
January 25, 2022**

The meeting was convened at 9:30 A.M. on January 25, 2022, in accordance with the notice posted at the offices of the District at 221 East Filmore, Harlingen, Texas.

Present at the meeting were Directors John L. McCarty, Jerome Wade, and Steven Jennings. Others in attendance were Engineer Jack L. Brown, Attorney Buddy R. Dossett, Manager Alan Moore, Veronica Larraga, and Assistant Manager Rolando Vela.

- Item 1 Pledge of Allegiance
- Item 2 After discussion, motion was made by Jerome Wade, seconded by Steven Jennings and passed that the **Minutes of the Regular Meeting of January 11, 2022**, be approved.
- Item 3 No one was present to discuss items not on the agenda. .
- Item 4 After discussion, the following action was taken on subdivision plats:
- Legends South Subdivision** (19.96 acres of land out of Block “E” Survey 294, Stuart Place Subdivision) – Motion was made by Jerome Wade, seconded by Steven Jennings and passed to approve the preliminary plat.
- Item 5 May 7, 2022 Election.

The motion was made by Steven Jennings, and seconded by Jerome Wade, that this Election Order be adopted:

WHEREAS, in accordance with the Texas Water Code and the Texas Election Code, Cameron County Drainage District No. 5 shall hold an election on the first Saturday in May of even-numbered years, at which time the required number of Directors shall be elected to fill the vacancies then occurring on the Board of Directors as provided by law;

WHEREAS, such an election is necessary and should be held on May 7, 2022, in order that two (2) Directors may be elected to membership on the Board of Directors of Cameron County Drainage District No. 5 to fill the place of two (2) Directors now serving whose terms of office will expire on May 13, 2022;

WHEREAS, it is hereby determined and found that in accordance with standing order of this Board, written notice of the date, place, and subject of this meeting, including consideration of the setting of said election, was posted at the District’s Office at a place convenient to the public, and posted on the District’s website for the period of time and manner as is required by law;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of Cameron County Drainage District No. 5 that:

1. A regular election for the election of two (2) Directors to serve for a term of four (4) years beginning May 13, 2022:

Place 1

Place 2

be and it is hereby called and ordered to be held in and for this District, in the manner prescribed by law, on the first Saturday of May, 2022, the same being May 7, 2022.

2. Said election be conducted during the hours of seven o'clock (7:00) a.m. to seven o'clock (7:00) p.m. at the office of the District at 221 E. Filmore, Harlingen, Texas, a place within the District and a place which the Board, after considering the requirements of Texas Election Code § 43.031, finds to be a proper place for conducting the election.
3. For the purpose of said election, all the area included within the boundaries of this District shall constitute one (1) election precinct.
4. Said election be held at the aforesaid voting place with the use of paper ballots.
5. The election shall be conducted by the following hereby designated and qualified officers:

Presiding Judge: Gustavo Garcia a resident of the District
28513 Palm Court Drive, Lot M4
Harlingen, Texas 78552

Alternate Presiding Judge: Heather Marie Stock a resident of the District
4515 Graham, Lot 12
Harlingen, Texas 78552

Such persons are designated only for this election. If the presiding judge is unable to serve at the election, the alternate presiding judge shall serve as the presiding judge for the election.

6. The presiding judge is authorized to appoint two (2) election clerks.
7. The presiding judge designated for said election shall also serve as the early voting ballot judge and the presiding officer of said early voting ballot board, and shall appoint no less than two (2) other duly qualified members as provided by Texas Election Code Chapter 87.
8. Early voting shall be held as provided by law and shall be conducted by the following hereby designated and qualified officers:

Clerk: Veronica Larraga an employee of the District
21731 South Pomelo Road
Santa Rosa, Texas 78593

Deputy Clerk: Rolando Vela an employee of the District
P.O. Box 533
Sebastian, Texas 78594

- 8.1 The addresses the Voting Clerk may receive delivery by common or contract carrier are:

Mailing address: Early Voting Clerk
221 E. Filmore
Harlingen, Texas 78550

Physical address: Office of Cameron County Drainage District No. 5
221 E. Filmore
Harlingen, Texas 78550

8.2 Other contract information of Voting Clerk:

Phone No: (956) 423-6411
Email address: vrubio@hidcc1.org

9. Early voting by personal appearance for this said election shall be held at the office of the District at 221 E. Filmore, Harlingen, Texas, a place within the District, and said place of early voting shall remain open during the hours of eight o'clock (8:00) a.m. and five o'clock (5:00) p.m., which is at least nine (9) hours on each day of the early voting period, which shall begin on April 25, 2022, and continue through May 2, 2022, on each day that is not a Saturday, Sunday, or official State holiday. Applications for ballots by mail must be received no later than April 26, 2022.

- 9.1 The mailing address of the Clerk to which ballot applications and ballots voted by mail may be sent is

: Early Voting Clerk
221 E. Filmore
Harlingen, Texas 78550

- 9.2 The physical address of the Clerk to which ballot applications and ballots voted by mail may be delivered is:

Office of Cameron County Drainage District No. 5
221 E. Filmore
Harlingen, Texas 78550

- 9.3 A completed, scanned application for a ballot by mail containing an original signature shall be transmitted to: vrubio@hidcc1.org

10. Candidates shall file an application with the Secretary of the Board to have his or her name printed on the election ballot. Such application must be signed by the candidate or by at least ten (10) qualified electors of this District. The first day to file an application for place on the ballot is January 19, 2022, and must be filed no later than five o'clock (5:00) p.m. on February 18, 2022, as required by law:

10.1 Mailing address: Secretary
221 E. Filmore
Harlingen, Texas 78550

10.2 Physical address: Office of Cameron County Drainage District No. 5
221 E. Filmore
Harlingen, Texas 78550

10.3 Email Address: vrubio@hidcc1.org

11. Applications for a place on the ballot shall be substantially in the form prescribed by the Secretary of State, AWS-20- 7/2011. Said form adapted for this District is attached.

12. The Secretary of the Board of Directors shall conduct a drawing for the order in which names of the candidates for the above-mentioned election are to be printed on the ballot and shall post notice of the time and place of said drawing and mail notice of the date, hour, and place of the drawing to each candidate at the address stated on the application for a place on the ballot not later than the fourth (4th) day before the drawing in accordance with the terms and provisions of Section 52.094 of the Election Code.
13. Notice be given of this election by a method as prescribed by Section 4.003(1)(B) of the Texas Election Code.
14. A Writ of Election and notice of appointment shall be delivered as prescribed by Section 4.007, Texas Election Code to the Presiding Judge no later than March 4, 2022.
15. Notice of this election be given as prescribed by Section 85.007(c) Texas Election Code, by posting continuously for at least seventy-two (72) hours preceding the first hour that early voting is conducted in the same manner Notices of Meeting of the Board are posted.
16. It is further found and determined that notice of the date, place, and subject of this meeting was posted in accordance with the terms and provisions of Section 52.094(c) of the Election Code, and Section 551.043 of the Government Code for at least seventy-two (72) hours preceding the scheduled time of this meeting.

Following a discussion, the motion unanimously carried.

- Item 6 Motion was made by Jerome Wade, seconded by Steven Jennings and passed, to approve the following claims:

CONSTRUCTION & MAINTENANCE FUND		
Ck No. 6554	Alan Moore	\$ 7,091.33
Ck No. 6555	Veronica Larraga	1,668.44
Ck No. 6556	Rolando Vela	2,455.16
Ck No. 6557	BCBSTX	2,073.52
Ck No. 6558	Ancillary Billing Department	14.20
Ck No. 6559	WM Corporate Service	1,279.32
Ck No. 6560	Scheibe Consulting, LLC	7,655.00
Ck No. 6561	City of Palm Valley	45,000.00
Ck No. 6562	Alan Moore	200.00
Ck No. 6563	Alan Moore	331.38
TCDRS (ACH Debit)		3,680.01
Electronic Federal Tax Payment System		<u>5,296.30</u>
TOTAL CONSTRUCTION & MAINTENANCE FUND		<u>\$ 76,744.66</u>

- Item 7 District Engineer's Report:
- (A) FIF Projects – Engineer Brown reported that they are still working on the environmental studies.
- Item 8 District Attorney's Report:
No additional report.

Item 9 General Manager's Report:

(A) Status Reports:

- i) 2018 EWP – No change. Waiting to get funds.
- ii) FIF Projects – They are still working on the environmental studies.
- iii) Mr. Rolando Vela has been working with the City on proposal by Desi Martinez. Mr. Vela has not heard back from the Harlingen City Manager. He will try meeting with him today.

Item 10 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 11:06 a.m. on January 25, 2022.

Jerome Wade, Secretary

ATTEST:

John L. McCarty, President