

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
CAMERON COUNTY DRAINAGE DISTRICT NO. 5  
August 25, 2020**

**Zoom Virtual Meeting**

The meeting was convened at 9:45 A.M. on August 25, 2020, in accordance with the notice posted at the offices of the District at 221 East Filmore, Harlingen, Texas.

Present at the meeting were Directors John L. McCarty, Jerome Wade, and Steven Jennings. Others in attendance were District Engineer Jack L. Brown, Attorney Buddy R. Dossett, Manager Alan Moore, and Veronica Larraga. Also in attendance was Albert Garza with Mor-Wil Construction.

- Item 1 Pledge of Allegiance
- Item 2 After discussion, motion was made by Jerome Wade, seconded by Steven Jennings and passed that the **Minutes of the Regular Meeting of August 11, 2020**, be approved.
- Item 3 No one was present to discuss items not on the agenda.
- Item 4 After discussion, the following action was taken on subdivision plats:  
  
No subdivision plats were presented.
- Item 5 Manager Moore presented the proposed budget for the Construction and Maintenance Fund. After discussion, motion was made by Jerome Wade, seconded by Steve Jennings, and passed, to adopt the budget. The budget adopted is as follows:

CAMERON COUNTY DRAINAGE DISTRICT NO. 5  
PROPOSED BUDGETS  
FOR THE YEAR ENDING SEPTEMBER 30, 2021

	2021 CONSTRUCTION & MAINTENANCE FD.
REVENUE:	
Current taxes	2,598,992
Delinquent taxes	60,000
Supplementals	1,000
Penalty & Interest	45,000
Less: Discounts	(54,000)
Errors & adjustments	(8,000)

Collection expense	(25,000)
TOTAL TAX REVENUE	\$ 2,617,992
Professional services	2,000
Plat review fees	500
Donated ROW & Ditches	0
Permit Income	0
Grant Income	0
Interest income	50,000
TOTAL REVENUE	\$ 2,670,492

EXPENDITURES:

Administrative contract - HID # 1	25,000
Annexation expense	0
Appraisal District fees	34,256
Audit expense	5,000
Board meetings expense	19,200
Capital Outlay: Right of Way	650,000
Drainage Ditch Construction	1,200,000
Drainage ditch maintenance	450,000
Election expense	0
Environmental compliance	3,000
General engineering	50,000
Health Insurance	23,202
Insurance and bonds	3,000
Legal	2,000
Manager's salary	112,981
Office employee salary	47,406
Office expense	4,000
Payroll taxes	13,096
Retirement expense	16,840
Travel and education	2,000
Car Allowance	2,400
TOTAL EXPENDITURES	<u>\$ 2,663,381</u>

EXCESS OF REVENUES OVER (UNDER EXPENDITURES)	\$ 7,111
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BEGINNING FUND BALANCE	<u>3,274,056</u>
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ENDING FUND BALANCE	<u><u>\$ 3,281,167</u></u>
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Item 6 Adopting Annual Tax Rate for the Fiscal Year Ending September 30, 2021 – Manager Moore explained that the rate would remain the same for a total of \$0.137364 per one hundred (\$100) dollar valuation. After discussion, motion was made by Jerome Wade, seconded by Steven Jennings and passed, to adopt the following resolution setting the tax rate for the 2020 tax year.

**RESOLUTION ADOPTING  
THE ANNUAL TAX RATE  
FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021  
FOR CAMERON COUNTY DRAINAGE DISTRICT NO. 5**

**THE STATE OF TEXAS }**

**COUNTY OF CAMERON }**

**WHEREAS**, CAMERON COUNTY DRAINAGE DISTRICT NO. 5 is a political subdivision of the State of Texas, and

**WHEREAS**, the Board of Directors of the District has set the fiscal year of the District as being from October 1<sup>st</sup> through September 30<sup>th</sup> of the following year, and

**WHEREAS**, the District is required to set a tax rate each year under Sections 56.241 and 56.242 of the Texas Water Code, and

**THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CAMERON COUNTY DRAINAGE DISTRICT NO. 5, THAT:**

Section 1. The tax rate for the year ending September 30, 2021, is set at Thirteen and seven thousand three hundred sixty four ten thousands (\$0.137364) cents.

Adopted this the 25<sup>th</sup> day of August 2020, in regular session of the District.

\_\_\_\_\_  
John L. McCarty, President

ATTEST:

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Steven Jennings, Vice-President

Item 7 North Main Drain Channel Lining – Engineer Brown recommended release of the majority of retainage but to withhold a portion to cover replacement of failed panels. Engineer Brown and contractor will meet to ascertain cause of failure of the panels and responsibility for repair.

Item 8 Motion was made by Steven Jennings, seconded by Jerome Wade and passed, to pay the following claims:

CONSTRUCTION & MAINTENANCE FUND

Ck No. 6222 Alan Moore	\$ 6,673.11
Ck No. 6223 Veronica Larraga	1,565.61
Ck No. 6224 BCBSTX	1,933.52
Ck No. 6225 Ancillary Billing Department	14.20
Ck No. 6226 Pumps, Valves and Equipment, Inc.	74,988.64
Ck No. 6227 Mor-Wil, LLC	186,195.24
TCDRS (ACD Debit)	1,991.99
Electronic Federal Tax Payment System	3,268.47
TOTAL CONSTRUCTION & MAINTENANCE FUND	<u>\$ 276,630.78</u>

Item 9 District Engineer's Report:  
No additional report.

Item 10 District Attorney's Report:  
No additional report.

Item 11 General Manager's Report:

(A) Status Reports:

- i) EWP Project – Manager Moore reported that both projects are moving along.
- ii) Valco channel lining – We have not closed out the contract yet.
- iii) Manager Moore reported that the District website, [www.ccdd5.org](http://www.ccdd5.org), has been activated.
- iv) The check valves have been installed at the Ferris Lane Lateral.
- v) Eric Scheibe will possibly be reapplying for some grants.

Item 12 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 10:41 a.m. on August 25, 2020.

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Jerome Wade, Secretary

ATTEST:

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John L. McCarty, President