

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
CAMERON COUNTY DRAINAGE DISTRICT NO. 5  
July 25, 2023**

The meeting was convened at 9:30 A.M. on July 25, 2023, in accordance with the notice posted at the offices of the District at 221 East Filmore, Harlingen, Texas.

Present at the meeting were Directors Steve Jennings, Jerome Wade, and Nicholas Consiglio. Others in attendance were Engineer Jack L. Brown, Attorney Buddy R. Dossett, General Manager Rolando Vela, Assistant General Manager Veronica Larraga, and Eloy Macias. Also in attendance was Alan Moore and Scot Arnold.

- Item 1 Pledge of Allegiance
  
- Item 2 After discussion, motion was made by Jerome Wade seconded by Nicholas Consiglio and passed, that the **Minutes of the Regular Meeting of July 11, 2023**, be approved.
  
- Item 3 Scot Arnold with 360 Drone Mapping, LLC presented drone mapping services that he could provide for the District.
  
- Item 4 After discussion, the following action was taken on subdivision plats:
  - 4.1 GARNER ESTATES SUBDIVISION – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to approve and sign this plat.
  
  - 4.2 THE PARK AT ROOSEVELT SUBDIVISION – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed to deny this plat.
  
  - 4.3 PABLO GONZALEZ SUBDIVISION PHASE II – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to approve the preliminary plat. The original was not present.
  
  - 4.4 MOCKINGBIRD LANDING SUBDIVISION – Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to approve and sign this subdivision plat. It should be noted that the District does not take responsibility for the detention pond.
  
  - 4.5 B.J. SUBDIVISION – Motion was made by Nicholas Consiglio, seconded by Jerome Wade and passed, to approve and sign this subdivision plat.
  
- Item 5 Audit of Fiscal Year ended September 30, 2023
  - 5.1 Due to a recent illness, our auditor will no longer be able to perform auditing services to the District. We are currently seeking auditing services from other auditors.
  
- Item 6 Equipment:
  - 6.1 The computer for GIS has been set up.
  - 6.2 ArcGIS Software has been purchased and installed.
  
- Item 7 North Main Drain

- 7.1 Wilson Road Concrete Lining (Grant Application) – Manager Vela is working on the application to Texas Division of Emergency Management (TDEM) for a 75% grant to make concrete lining improvements along North Main Drain from the crossing at Wilson Road to the south. The application deadline is November 3, 2023.
- 7.2 UPRR/BUS 77(Five 7' DIA steel pipes under BUS 77 & UPRR) – This grant application has been submitted and is actively in the reviewing process that is scheduled to move into Technical Review as well as Environmental and Historical Preservation (EHP) review.

Item 8 Projects

- 8.1 Combes Lateral Drain – Engineer Brown is looking into the possibility of boring four 48” pipes under the expressway at Combes, as an alternative to the 8’X6’ box culverts to cross under the expressway the District was initially planning for.
- 8.2 Murphy Diversion Channel – After meeting with Engineer Brown, Manager Vela sent letters to the two property owners that own undeveloped property in the vicinity of where the District will be constructing the Murphy Lateral & Southfork Regional Detention Pond. We are presently exploring the option to request easements and rights of way to install drainage pipes and to build an open drain as part of this diversion channel
- 8.3 Adams Garden Drain – The construction plans to install an 80 CFS pump at the Adams Garden Drain Outfall are currently being reviewed by Harlingen Irrigation District and Drainage District # 6. The second phase of these drainage improvements involves installing box culverts at the Outfall. Drainage District # 5 has committed \$250,000 of its local funds; \$75,000 for 80 CFS Pump and \$175,000 for box culverts.
- 8.4 Nixon/FM 508 Crossing – The City of Combes will be going out for re-bids on a 30” pipe to be jack and bored across FM 508. Our District Engineer Jack Brown has requested their engineer to include as an alternate bid the installation of 5’ X 8’ box culverts. The estimated cost of these box culverts is \$250,000.

Item 9 License Agreements/Rights of Ways/Permits/Interlocal Cooperation Contracts

- 9.1 Cynthia Ruth Trevino – Partial Release of Drain Ditch Easement – Manager Vela has been reaching out to Ms. Trevino regarding document that needs her signature. We have not heard from her.

Item 10 Grants

- 10.1 Emergency Watershed Protection (EWP)/USDA – The completion date for this project has been extended to December 2023.
- 10.2 Flood Infrastructure Fund (FIF)/TWDB – We are 60% to 70% complete on the environmental phase. In the meantime, we are working on construction plans.
- 10.3 Hazard Mitigation Grant: DR 4705 – Manager Vela is working on the application to Texas Division of Emergency Management (TDEM) for a 75% grant to make concrete lining improvements along North Main Drain from the crossing at Wilson Road to the south.
  1. Telemetry Upgrade – working on cost estimates
  2. Combes Lateral Drain – working on cost estimates
  3. Crossing Improvements – working on cost estimates

- Item 11      11.1    General Manager
- a.    Financial Report for Fiscal Year through June 30, 2023 – Manager Vela presented 3<sup>rd</sup> Quarter financial report.
  - b.    Proposed FY 2023 – 24 Proposed Budget – We are currently working on the proposed budget for FY 2023 – 2024.
  - c.    Consulting Services – Motion was made by Nicholas Consiglio, seconded by Jerome Wade and passed that the consulting fee for former General Manager Alan Moore to be set at \$1,000 per month.
- 11.2    District Engineer – No additional report.
- 11.3    District Attorney – No additional report.

Item 12      Motion was made by Nicholas Consiglio, seconded by Jerome Wade and passed, to approve the following claims:

CONSTRUCTION & MAINTENANCE FUND		
Ck No. 7021	Rolando Vela	\$ 3,296.37
Ck No. 7022	Veronica Larraga	2,061.53
Ck No. 7023	Eloy S. Macias, Jr.	1,747.67
Ck No. 7024	BCBSTX	4,987.74
Ck No. 7025	Ancillary Billing Department	14.20
Ck No. 7026	Rolando Vela	4,486.64
Ck No. 7027	Alan Macias	240.00
Ck No. 7028	Dick Office Supply of Harlingen	37.50
Ck No. 7029	La Feria Irrigation	18,225.00
Ck No. 7030	WM Corporate Services, Inc.	675.23
Ck No. 7031	Alan Moore	350.73
Ck No. 7032	Rolando Vela	200.00
TCDRS (ACH Debit)		3,309.92
Electronic Federal Tax Payment System		4,780.08
TOTAL CONSTRUCTION & MAINTENANCE FUND		<u>\$ 44,412.61</u>
INTEREST & SINKING FUND		
BOKF, NA		<u>\$ 200,175.00</u>
TOTAL INTEREST & SINKING FUND		<u>\$ 200,175.00</u>

Item 12      There were no non-action items discussed.

There being no further business, the meeting was adjourned at 11:24 a.m. on July 25, 2023.

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Jerome Wade, Secretary

ATTEST:

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Steve Jennings, President