

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CAMERON COUNTY DRAINAGE DISTRICT NO. 5
June 27, 2023**

The meeting was convened at 9:30 A.M. on June 27, 2023, in accordance with the notice posted at the offices of the District at 221 East Filmore, Harlingen, Texas.

Present at the meeting were Directors Steve Jennings, Jerome Wade, and Nicholas Consiglio. Others in attendance were Engineer Jack L. Brown, Attorney Buddy R. Dossett, General Manager Alan Moore, Veronica Larraga, and Assistant General Manager Rolando Vela. Also in attendance was Cody Moore, Dustin Moore, and Oscar Chavez.

- Item 1 Pledge of Allegiance

- Item 2 After discussion, motion was made by Jerome Wade seconded by Steve Jennings and passed, that the **Minutes of the Regular Meeting of June 13, 2023**, be approved.

- Item 3 No one was present to discuss items not on the agenda.

- Item 4 After discussion, the following action was taken on subdivision plats:

RENE ESTRADA III SUBDIVISION (BEING A 0.549 ACRE (23,778 SQ FT) TRACT OF LAND OUT OF BLOCK 24, DAVID AND STEPHENSON SUBDIVISION IN SURVEY 260) – Motion was made by Jerome Wade, seconded by Steve Jennings and passed, to approve the preliminary plat.

LIBERTY SUBDIVISION LOT 1 REPLAT (ALL OF LOT 1 LIBERTY SUBDIVISION) – Motion was made by Jerome Wade, seconded by Steve Jennings and passed, to approve the preliminary plat.

LOGAN’S RANCH SUBDIVISION (A 21.43 ACRE TRACT OF LAND, MORE OR LESS, OUT OF BLOCK TWENTY-ONE (21) OF THE DAVID & STEPHENSON SUBDIVISION) – Motion was made by Jerome Wade, seconded by Steve Jennings and passed, to deny this subdivision plat.

B.J. SUBDIVISION (BEING A REPLAT OF LOTS SIXTY-SIX (66) SIXTY-SEVEN (67), AND SIXTY-EIGHT (68), BLOCK 4 AVONDALE SUBDIVISION) – Motion was made by Steve Jennings, seconded by Jerome Wade and passed, to approve the preliminary plat.

BREEZEWAY SUBDIVISION (BEING 1.00 ACRE OF LAND, MORE OR LESS, OUT OF BLOCK NUMBER ONE HUNDRED TWO (102), HARLINGEN LAND AND WATER COMPANY SUBDIVISION) – Motion was made by Jerome Wade, seconded by Steve Jennings and passed, to approve and sign the final plat.

BLACK BEAR DINER SUBDIVISION (A 1.136 ACRE TRACT OF LAND MORE OR LESS, OUT OF BLOT TWO (2) BLOCK ONE (1), CHEDDAR’S STUART PLACE SUBDIVISION) – Motion was made by Jerome Wade, seconded by Steve Jennings and passed, to approve and sign the final plat.

- Item 5 Motion was made by Jerome Wade, seconded by Steve Jennings and passed, to approve a resolution honoring Alan Moore and his service to the District.
- Item 6 A PUBLIC HEARING was held to solicit input from the public on potential drainage improvements to consider submitting to the Texas Division of Emergency Management (TDEM) for the FEMA Hazard Mitigation Grant Program (HMGP) FEMA-DR-4705 (Severe Winter Storm 2023) program.
- Item 7 Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to submit application to Texas Division of Emergency Management (TDEM) to the FEMA Hazard Mitigation Grant Program (HMGP) FEMA – DR – 4705 for the following projects: North Main Drain concrete lining, crossings, and telemetry upgrade.
- Item 8 Motion was made by Nicholas Consiglio, seconded by Jerome Wade and passed, to approve the purchase of a computer for the new employee.
- Item 9 Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to appoint Assistant Manager as General Manager, and to assign new General Manager as financial officer with an established salary of \$110,000 all to be effective July1, 2023.
- Item 10 Motion was made by Jerome Wade, seconded by Nicholas Consiglio and passed, to promote Veronica Larraga to serve as Assistant General Manager and increase her salary by \$10,000 effective July 1, 2023.
- Item 11 Motion was made by Jerome Wade, seconded by Steve Jennings and passed, to approve the following claims:

CONSTRUCTION & MAINTENANCE FUND		
Ck No. 6996	Alan Moore	\$ 7,236.91
Ck No. 6997	Veronica Larraga	1,719.90
Ck No. 6998	Rolando Vela	2,457.80
Ck No. 6999	BCBSTX	3,528.42
Ck No. 7000	Ancillary Billing Department	14.20
Ck No. 7001	Rolando Vela	707.34
Ck No. 7002	Alan Macias	1,088.85
Ck No. 7003	Veronica Larraga	282.13
Ck No. 7004	Alan Moore	200.00

Ck No. 7005 Rolando Vela	200.00
TCDRS (ACH Debit)	3,754.95
Electronic Federal Tax Payment System	<u>5,934.03</u>
TOTAL CONSTRUCTION & MAINTENANCE FUND	<u>\$ 27,124.53</u>

Item 12 District Engineer's Report:

- (A) EWP (Repairs on North Main Drain Slope) – Engineer Brown reported that the sheet piles should be delivered by the end of July.
- (B) FIF Projects – Engineer Brown reported that the plans for Sibley detention are 60% done.
- (C) Combes Lateral – Engineer Brown reported on the possibility of jack and boring four 48” pipes under the expressway.

Item 13 District Attorney's Report:

- (A) Attorney Dossett reported that the CyberSecurity Awareness Training deadline is approaching.

Item 14 General Manager's Report:

- (A) Status Reports:
 - i) EWP (Repairs on North Main Drain Slope) – No additional report.
 - ii) FIF Projects – No additional report.

Item 15 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 11:29 a.m. on June 27, 2023.

Jerome Wade, Secretary

ATTEST:

Steve Jennings, President