

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
CAMERON COUNTY DRAINAGE DISTRICT NO. 5  
April 12, 2022**

The meeting was convened at 9:30 A.M. on April 12, 2022, in accordance with the notice posted at the offices of the District at 221 East Filmore, Harlingen, Texas.

Present at the meeting were Directors John L. McCarty and Jerome Wade. Others in attendance were Engineer Jack L. Brown, Attorney Buddy R. Dossett, Manager Alan Moore, Veronica Larraga, and Assistant Manager Rolando Vela.

- Item 1 Pledge of Allegiance
- Item 2 After discussion, motion was made by Jerome Wade, seconded by John L. McCarty and passed that the **Minutes of the Regular Meeting of March 22, 2022**, be approved.
- Item 3 No one was present to discuss items not on the agenda.
- Item 4 After discussion, the following action was taken on subdivision plats:
- Lots 1A, 1B, 1C & 1D, Replat of Lot 1, Block 2, Harlingen Industrial Park No. 3 Phase I Subdivision** (Being 5.27 acre tract of land, more or less, consisting of all of Lot 1, Block 2, Harlingen Industrial Park No. 3 Phase I Subdivision) – Motion was made by Jerome Wade, seconded by John L. McCarty and passed to table this subdivision plat. No drainage report was provided.
- Oak Ranch Estates Phase 3** (20.32 acres of land, out of Block 11 Survey 42 & 297, Stuart Place Subdivision) – Motion was made by Jerome Wade, seconded by John L. McCarty and passed to approve and sign this subdivision plat.
- Item 5 Annual Audit of the Financial Statements of the District for the year ended September 30, 2021 was not presented, therefore, no action was taken.
- Item 6 May 7, 2022 Election.

The motion was made by Jerome Wade, and seconded by John L. McCarty, that this Amendment of Election Order be adopted:

**AMENDMENT OF ELECTION ORDER**

WHEREAS, it is hereby determined and found that in accordance with standing order of this Board, written notice of the date, place, and subject of this meeting, including consideration of the setting of said election, was posted at the District's Office at a place convenient to the public, and posted on the District's website, for the period of time and manner as is required by law;

WHEREAS, in accordance with the Texas Water Code and the Texas Election Code, Cameron County Drainage District No. 5 shall hold an election on the first Saturday in May of even-numbered years, at which time the required number of Directors shall be elected to fill the vacancies then occurring on the Board of Directors as provided by law;

WHEREAS, on January 25, 2022, an Election Order was duly adopted ordering said election be held;

WHEREAS, since January 25, 2022 the District has contracted with the Cameron County Elections Administrator to coordinate, supervise and handle all aspects of administering the election in accordance with provisions in the Texas Election Code, and it is necessary to amend the Election Order to conform to said contract, and,

WHEREAS, said Order sets the hours for early voting each day from 8:00 a.m. to 5:00 p.m, but the Board is of the opinion that for the convenience of the voters, the hours should be changed so that early voting place is open after 5:00 p.m;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of Cameron County Drainage District No. 5 that Paragraphs 7, 8, and 9 the Election Order adopted on January 25, 2022, be amended in the following respects:

7. Laura Lee Ortiz is appointed Judge of the Early Voting Ballot Board, and shall appoint no less than two (2) other duly qualified members as provided by Texas Election Code Chapter 87.
8. Remi Garza, Cameron County Elections Administrator, P.O. Box 3587, Brownsville, Texas 78520 is appointed as early voting clerk in compliance with Section 31.097 of the Texas Election Code. Deputy early voting clerks will be appointed by said early voting clerk as needed to conduct early voting.
  - 8.1 The addresses the Voting Clerk may receive delivery by common or contract carrier are:

Mailing address:	Cameron County Elections Department P.O. Box 3587 Brownsville, Texas 78523
Physical address:	Cameron County Elections Department 954 Harrison Brownsville, Texas
  - 8.2 Other contract information of Voting Clerk:

Phone No:	(956) 544-0809
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  - 8.3 The Elections Administrator will be responsible for the appointment of the presiding judge and alternate judge.
  - 8.4 Persons voting by mail will send their request and voted ballots to:

Cameron County Elections Department P. O. Box 3587 Brownsville, Texas 78523.
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- 8.5 If transmitted electronically, a completed, scanned application for a ballot by mail containing an original signature shall be transmitted to:

[elections@co.cameron.tx.us](mailto:elections@co.cameron.tx.us)

Provided, however, if the application is transmitted by fax or e-mail to the early voting clerk, the application must also be mailed so that the clerk receives it no later than the fourth business day after the day the clerk receives the faxed or emailed application. That is, an application transmitted by fax or e-mail will be considered complete and timely as long as the original is received by the early voting clerk by the fourth business day after it was submitted by fax or e-mail.

- 8.6 All ballots voted by mail will be prepared for counting by an early voting ballot board appointed in accordance with Section 87.001 of the Texas Election Code. Laura Lee Ortiz is appointed as presiding judge of the Early Voting Ballot Board. The Early Voting Ballot Board will convene as the Late Ballot Board to consider properly postmarked overseas military ballots to be delivered and any provisional ballots cast.
- 8.7 The Cameron County Elections Department will be responsible for establishing and operating the Central Counting Station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code. In accordance with Sections 127.002, 127.003, and 127.005 of the Texas Election Code, the following are appointed Central Counting Station officials:

Manager	Remi Garza, County Elections Administrator
Presiding Judge	Deborah Sloss
Tabulating Supervisor	Mary Vasquez

- 8.8 Remi Garza, Elections Administrator, is hereby appointed general custodian of the voted ballots and all records of the Election as authorized by Section 271.010 of the Texas Election Code.
- 8.9 Applications for ballots by mail must be received no later than April 26, 2022.
9. Early voting by personal appearance for this said election shall be held at the office of the District at 221 E. Filmore, Harlingen, Texas, a place within the District, and said place of early voting shall remain open as follows:

April 25, 2022 8:00 a.m. - 5:00 p.m.  
April 26, 2022 8:00 a.m. - 5:00 p.m.  
April 27, 2022 8:00 a.m. - 5:00 p.m.  
April 28, 2022 8:00 a.m. - 5:00 p.m.  
April 29, 2022 8:00 a.m. - 7:00 p.m.  
May 2, 2022 8:00 a.m. - 7:00 p.m.  
May 3, 2022 8:00 a.m. - 5:00 p.m.

Except as amended hereby, in all other respects said Election Order adopted on January 25, 2022 remains in full force and effect.

Following a discussion, the motion unanimously carried.

- Item 7      0.6 acres out of Petersburg Syndicate Subdivision Block 6, adjacent to North Main Drain – Motion was made by Jerome Wade, seconded by John L. McCarty and passed, to offer \$5,000 for the purchase of 0.6 acres out of Petersburg Syndicate Subdivision Block 6.
  
- Item 8      Motion was made by Jerome Wade, seconded by John L. McCarty and passed to approve Interlocal Cooperation Contract with Town of Combes for walking trail.
  
- Item 9      Motion was made by Jerome Wade, seconded by John L. McCarty and passed to authorize contract with USDA-APHIS for wildlife management.
  
- Item 10     Motion was made by Jerome Wade, seconded by John L. McCarty and passed to approve a car allowance of \$200 a month for assistant manager.
  
- Item 11     Motion was made by Jerome Wade, seconded by John L. McCarty and passed, to approve the following claims:

CONSTRUCTION & MAINTENANCE FUND

**	Ck No. 6612	Cameron County Elections	\$ 9,372.00
	Ck No. 6613	John L. McCarty	277.05
	Ck No. 6614	Jerome Wade	138.53
	Ck No. 6615	Steven Jennings	277.05
	Ck No. 6616	Brown, Leal & Associates	350.00
	Ck No. 6617	Buddy R. Dossett	350.00
	Ck No. 6618	Harlingen Irrigation District No. 1	2,083.33
	Ck No. 6619	Veronica Larraga	1,668.44
	Ck No. 6620	Rolando Vela	2,455.16
	Ck No. 6621	Alan Moore	22.08
	Ck No. 6622	La Feria Irrigation District No. 3	330.00
	Ck No. 6623	WM Corporate Services, Inc.	358.50
	Ck No. 6624	Eloy S. Macias, Jr.	750.00
	Ck No. 6625	Harlingen Irrigation District No. 1	29,573.17
	Ck No. 6626	Brown, Leal & Associates	<u>40,485.30</u>
	TOTAL CONSTRUCTION & MAINTENANCE FUND		<u>\$ 79,118.61</u>

\*\* indicates checks signed out of meeting

- Item 12     District Engineer's Report:  
No additional report.

Item 13 District Attorney's Report:  
No additional report.

Item 14 General Manager's Report:

(A) Status Reports:

- i) 2018 EWP (Repairs on North Main Drain Slope) – No change.
- ii) FIF Projects – Still working on environmental.
- iii) Manager Moore reported that the office would be closed on Friday for Good Friday.

Item 15 There were no non-action items discussed.

There being no further business, the meeting was adjourned at 10:59 a.m. on April 12, 2022.

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Jerome Wade, Secretary

ATTEST:

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John L. McCarty, President